

Commercial Tenant Improvement

The following is a list of required plans and documents to be submitted with a permit application. Two Copies of each item are required.

1. Architectural Drawings with Architect wet stamp.
2. Structural Drawings and Calculations with Engineer wet stamp. (If required due to type of Tenant Improvements).
3. Plumbing, Mechanical and Electrical drawings with Engineers wet stamp. (Engineers wet stamp may not be required on small Tenant Improvements).
4. Letter from South Valley Water Reclamation Facility. Contact Mike Forrester 801-566-7711.
5. A letter explaining the proposed use of the building.

All drawings to meet City Ordinances, 2012 International Building Codes and 2011 NEC. Contact Planning and Zoning for City ordinances.